



Andy
Pușcă

WORK EXPERIENCE

14/03/2012 - CURRENT - Galați, Romania

Rector / Associate Professor

Danubius University of Galați

- performs the executive management of the university and is the legal representative of the university in the relation with third parties;
- coordinates the activity of elaboration of criteria and standards for the regular evaluation of teaching, research and support staff of the university;
- approves the creation, organization, division, merging or dissolution of departments in the structure of faculties;
- performs management and operative leadership of the university, based on a management contract;
- coordinates the elaboration of study plans and organization charts of the teaching, research and support staff of the university;
- coordinates the activities regarding the regular evaluation of the university and of the study programs;
- coordinates the activity of organization and performance of admission contests and of the exams for the end of studies;
- through his declaration regarding quality, he sets the guidelines for the foundation and documenting of quality policies and quality objectives;
- regularly analyses the functioning of the SMC and approves/disposes measures for improvement;
- teaching activities for the subjects: Civil Law and Roman Law;
- Bachelor thesis tutoring for the subjects: Civil Law and Roman Law.

27/02/2008 - 14/03/2012 - Galați, Romania

Vice Rector / Associate Professor

Danubius University of Galați

- coordination of teaching activity in the university;
- coordination of the activity of the Center for professional counselling and orientation;
- coordination of the Quality Assurance Department;
- teaching activities for the subjects: Civil Law and Roman Law ;
- Bachelor thesis tutoring for the subjects: Civil Law and Roman Law ;
- participation in admission, bachelor and dissertation commissions;
- coordination of the activity of first year students;

- career orientation for students.

23/02/2004 - 17/03/2008 - Bucharest, Romania

● **University Lecturer**

National School of Political and Administrative Studies (SNSPA)

- leading course and seminar activities for the subjects Civil Law I, Civil Law II and Civil Proceedings Law;

- Bachelor thesis tutoring for the subjects Civil Law I, Civil Law II and Civil Proceedings Law;

- coordination of practice activity for sophomore students;

- participation in admission, bachelor, dissertation and practice verification commissions;

- coordination of the activity of first year students;

- career orientation for students.

01/10/2002 - 30/09/2004 - Bucharest, Romania

● **University Lecturer**

Police Academy „Al. I. Cuza” , Faculty of Law.

- Leading course and seminar activities for the subject Civil Law;

- Bachelor thesis tutoring for the subject Civil Law ;

- Career orientation for students.

01/10/2002 - 30/09/2004 - Bucharest, Romania

● **Lecturer (magistrate statute)**

National Institute of Magistracy (INM)

- Leading seminars for the subject Community Law.

12/03/2002 - 22/02/2004 - Bucharest, Romania

● **University Assistant**

National School of Political and Administrative Studies (SNSPA), Faculty of Public Administration.

- Leading seminars for the subjects: Civil Law I, Civil Law II, Community Law;

- Coordination of practice activity for students;

- Career orientation for students.

23/02/2000 - 11/03/2002 - Bucharest, Romania

- **University Instructor**

National School of Political and Administrative Studies (SNSPA), Faculty of Public Administration

- Leading seminars for the subjects: Civil Law I, Civil Law II, Community Law;
- Coordination of practice activity for students.

01/09/2000 - CURRENT

- **Lawyer**

Bar of Bucharest

- Legal assistance to clients and act on their behalf in legal proceedings and in compliance with the law.

2012 - CURRENT - Bucharest, Romania

- **Coordinator of the Commission for social issues and relation with the Unions**

National Council of Rectors

- Management and coordination activities.

2013 - CURRENT - Romania

- **President**

HECSI Association (HIGHER EDUCATION CONSORTIUM FOR SOCIAL INNOVATION)

- Management and coordination activities.

2013 - CURRENT - United States

- **Vice-president**

AGAUC - The Association for the Global Advancement of Universities and Colleges (USA)

- Management and coordination activities.

2014 - CURRENT - Galati, Romania

- **Vice-president**

Danubius Academic Consortium

- Management and coordination activities.

2014 - 2019 - Thailand

- **Member of the Executive Board**

AUAP - Association of Universities from Asia and the Pacific (Thailand)

- Management and coordination activities.

15/07/2019 - CURRENT - Galati, Romania

- **Manager of the POCU 124635 Project**

Danubius University of Galați

- Project Management activities for the POCU 124635 Project "Competent Entrepreneurship for the Young–Innovative Education for the future– ACTIV."

08/02/2019 - CURRENT - Galați, Romania

- **Manager of the POCU/320/6/21/122555 project**

Danubius University of Galați

- Project Management activities for the POCU/320/6/21/122555 project "Innovative solutions for universities and technical college in order to ensure the competitiveness of the educational process, related to intelligent specialization fields - SUCCES".

11/03/2019 - 15/07/2019 - Galați, Romania

- **Educational Programs Expert**

Danubius University of Galați

Educational Programs Expert in the POCU 121659 project "Innovative tertiary education correlated with the intelligent development strategy":

- counselling of members GT;

- design of curricula.

27/08/2018 - 11/02/2019 - Galați, Romania

- **Coordinator**

Danubius University of Galați

- Project management activities as Coordinator in the project POCU "Towards employment, through practice" (POCU/90/6.13/6.14/107584).

14/05/2014 - 14/11/2015 - Galați, Romania

- **Manager of the POSDRU/156/1.2/G/141248 project**

Danubius University of Galați

- Project management activities as Project Manager of the POSDRU/156/1.2/G/141248 project "Quality and internationalization systems in higher education in the field of tourism, environment, culture"

06/04/2011 - 30/11/2013 - Galați, Romania

- **Manager of the strategic project POSDRU/86/1.2/S/63252**

Danubius University of Galați

- Project management activities as Project Manager of the strategic project "Development of the European system of management of university

qualifications and capitalization of informal competencies" POSDRU/86/1.2/S/63252.

03/12/2013 - 01/05/2014 - Galați, Romania

- **Manager of the LLP Leonardo da Vinci 2013-1-RO1-LE005-28768 project**

Danubius University of Galați

- Project management activities as Project Manager of the project "Digital orientation: customized consultancy software for placement on the labor market and professional career development" 2013-1-RO1-LE005-28768 financed through the program LLP Leonardo da Vinci.

07/01/2014 - 31/12/2017 - Galați, Romania

- **Official representative and dissemination manager of the project "SI-DRIVE" project**

Danubius University of Galați

Official representative and dissemination manager of the project "SI-DRIVE-Social Innovation: Driving Force of Social Change" project financed through the EU's 7th Framework Programme (FP 7):

- communication management activities.

07/05/2014 - 31/10/2015 - Galați, Romania

- **Counselling expert in the POSDRU/161/2.1/G/136860 project**

Danubius University of Galați

Counselling expert in the POSDRU/161/2.1/G/136860 project "CLOSE TO YOUR CAREER":

- assistance and guidance of students in the target group.

03/01/2008 - 02/12/2008 - Galați, Romania

- **Assistant manager**

Danubius University of Galați

Assistant manager in the project "Performing Management in the Galați business environment" financed through the program Promotion of life-long learning for the qualification and re-qualification of the work force" financed through the program PHARE 2005/017-553.04.02 Ref. 01:

- assisting the project manager in coordinating project activities, project promotion activities; training courses; editing the publication resulted from the activities of the project.

2006 - 2008 - Galați, Romania

- **Contract Director, CONSEUR project**

Danubius University of Galați

Project Management (CONSEUR - Consulting in Commercial Exchanges between EU Countries and EU Pre-Accession Countries, project financed through the Program Leonardo da Vinci II - Young graduates' mobility)

01/10/2008 - 2011 - Galați, Romania

● **Consultant in the project STUD_COMP_IMM**

Danubius University of Galați

Consultant on the usage of insurance of SMEs in the project STUD_COMP_IMM (Competitiveness studies of the small and medium enterprises sector in the perspective of local and regional sustainable development through economic and financial policies), project financed by the National Center of Program Management through PNCDI 2:

- legal assistance on the insurances for SMEs.

15/09/2006 - 2008 - Galați, Romania

● **Member of the VirInCreate project team**

Danubius University of Galați

Member of the project team of the project VirInCreate (Virtual Business Incubator for the Creative Industries), Pilot project financed through the Leonardo da Vinci Program:

- research, reporting, dissemination activities.

01/12/2007 - 09/2008 - Galați, Romania

● **Lecturer in the PHARE CBC-2005 Grant "Better management of public funds"**

Danubius University of Galați

Lecturer in the project "Better management of public funds", PHARE CBC-2005 Grant - Neighborhood Program Romania-Moldova 2004.

Teaching activities - training courses and debate sessions with representatives of the local and county public administration of Galați and representatives of the local public administration of the Cahul County.

15/01/2001 - 11/2003 - Galați, Romania

● **Member of the EUQuaSIT project team**

Danubius University of Galați

Member of the project team of the project EUQuaSIT (European Qualifications Strategies in Information and Communication Technologies), Leonardo da Vinci II Program: research, reporting, dissemination activities.

1999 - 2000 - Bucharest, Romania

● **Member of the project "Adapting the public administration to the community acquis"**

Training center for the public administration

Member of the project team of the project "Adapting the public administration to the community acquis", TEMPUS Program.

EDUCATION AND TRAINING

01/10/2001 - 14/07/2006 - Bucharest, Romania

PhD in Law

Romanian Academy, Institute of Legal Sciences

ISCED 8

01/10/2000 - 30/06/2001 - Baia Mare, Romania

Masters' Degree in Human Rights, Democracy, Peace and Tolerance

Northern University of Baia Mare (UNESCO Chair)

ISCED 7

01/10/1999 - 23/09/2000 - Galati, Romania

Graduation Certificate, the Department for Teaching Staff Training

Dunărea de Jos (Lower Danube) University of Galați, Department for Teaching Staff Training

ISCED 7

01/10/1995 - 30/09/1999 - Bucharest, Romania

Bachelor Degree in Administrative Sciences - valedictorian

National School of Political and Administrative Studies (SNSPA), Faculty of Public Administration

ISCED 6

01/10/1994 - 30/06/1999 - Galati, Romania

Bachelor Degree in Legal Sciences - valedictorian

Danubius University

ISCED 6

15/09/1990 - 15/06/1994 - Galati, Romania

Baccalaureate Degree

The National College „Al. I. Cuza” Galati

Field(s) of study

- Mathematics- physics specialization

ISCED 3

LANGUAGE SKILLS

MOTHER TONGUE(S): Romanian

English

Listening
C2

Reading
C2

Spoken
production
C1

Spoken
interaction
C1

Writing
C2

French

Listening
C1

Reading
C1

Spoken
production
B1

Spoken
interaction
B1

Writing
C1

MANAGEMENT AND LEADERSHIP SKILLS

Motivation. Positivity. Creativity. Trustworthiness. Commitment. Responsibility. Flexibility

Communication. Instruction Leadership. Group Leadership. Management. Managing Conflict. Teaching. Teamwork. Time Management. Training. Active listening. Explaining. Expression. Facilitating group conversations. Nonverbal communication. Presentation.

Public speaking. Reading body language. Reducing ambiguity. Verbal communication. Written communication. Allowing employee autonomy. Asking for input. Assessing the interests of staff. Convincing. Mentoring. Open to employee concerns. Persuasive. Providing productive and challenging work. Providing rewards. Recognizing others. Setting effective goals. Team-building. Thanking staff. Understanding employee differences. Accepting feedback from employees. Allotting resources for employees. Assessing employee strengths and weaknesses. Defining expectations. Evaluating employee performance. Identifying measurable outcomes. Matching the task to the right employee. Prioritizing tasks. Setting expectations. Time management. Trust in employees. Caring. Conflict management. Diplomacy. Encouraging. Empathetic. Friendliness. Helping others. Humor. Positive reinforcement. Respect. Social. Ability to apologize. Accountability. Business ethics. Confidentiality. Conscientious. Consistent in behavior towards employees. Credibility. Emotional intelligence. Empathy. Honesty. Integrity. Moral compass. Reliability. Respectfulness. Standing up for what is right. Thoughtful. Cognitive flexibility. Conceptualization. Critical thinking. Curiosity. Embracing different cultural perspectives. Foresight. Identifying patterns. Imaginative. Innovative. Listening to others' ideas. Making abstract connections. Observation. Open-mindedness. Problem solving. Sound judgment. Synthesizing. Visionary. Being open to receiving feedback. Building confidence in employees. Clarity. Clearly laying out expectations. Coaching. Following up. Frequent feedback. Listening to employees' responses. Mentoring. Positive reinforcement. Providing specific advice. Respectful. Ability to learn new skills. Ability to respond to new issues. Adaptability. Negotiating.

ORGANISATIONAL SKILLS

● **Strong organizational skills**

I coordinated several activities related to the organization of national and international scientific events, round tables, research, student practice or working groups.

Delegation.Goal setting and meeting goals.Decision making.Assessment.Attention to Detail.Concision.Coordination.Creative Thinking.Documentation.Effectiveness.Handling Details.Identifying Problems.Identifying Resources.Prioritization.Productivity.Situational Assessment.Task Analysis.Task Assessment.Task Resolution.Workflow Analysis.Workflow Management.Strategic Planning.Strategy Development.Structural Planning.Succession Planning.Collaboration.Communication.Confidence.Group Leadership.Implementation.Implementing Decisions.Instruction Leadership.Management.Managing Conflict.Meeting Deadlines.Meeting Goals.Motivation.Multitasking.Negotiation.Oral Communication.Persuasion.Presentation.Providing Feedback.Public Speaking.Responsibility.Taking Charge.Teaching.Team Building.Teamwork.Time Management.

COMMUNICATION AND INTERPERSONAL SKILLS

● **Teamwork, communication, adaptability to new situations, social skills, oratorical abilities.**

DIGITAL SKILLS

Microsoft Office | Google Drive | Outlook | Zoom | Social Media | Google Docs | Twitter | Facebook | Instagram | Skype | Microsoft Teams | LinkedIn | Internet user

DRIVING LICENCE

● Driving Licence: B

HOBBIES

● **reading, theatre, films, travels, piano music**